

Terms of Reference (ToR)

Title: Developing 15 State Factsheets for 15 target states under a project for setting up of a Civil Society Coalition to Promote Development Outcomes under Major Govt. Flagship Programmes.

Background (Organization)

Oxfam India is a fully independent Indian organization (with Indian staff and an Indian Board) is a member of a global confederation of 18 Oxfams. The Oxfams are rights-based organizations that fight poverty and injustice by linking grassroots programming (through partner NGOs) to local, national and global advocacy and policy-making.

Oxfam India's vision is to create a more equal, just, and sustainable world. The overarching vision of Oxfam India is “right to life with dignity for all”. Oxfam India will fulfill its vision by empowering the poor and marginalized to demand their rights, engaging the non-poor to become active and supportive citizens, advocating for an effective and accountable state and making markets work for poor and marginalized people. (www.oxfamindia.org)

Background of the Assignment

The project intends to build a diverse and strong national coalition of civil society organizations with clear role, mandate and processes to deepen the health, nutrition and women’s economic empowerment outcomes of major government programs and schemes like National Rural Livelihood Mission (NRLM), National Health Mission (NHM), Beti Bachao Beti Padhao (BBBP), National Nutrition Mission (NNM) and Integrated Child Development Scheme (ICDS). With this intention, the project has the mandate to provide enough information about the emerging issues around health, nutrition and women’s economic empowerment in the target states as well as the current status of the focused government programmes and schemes to the coalition and capacitate it to support the government in a desired manner. Hence, to achieve this objective, a fact sheet will be developed for each state and shared with the coalition to start working on key concern areas.

The identified 15 states are: Bihar, Jharkhand, Chhattisgarh, Odisha, Madhya Pradesh, Uttar Pradesh, Assam, Telangana, Gujarat, Maharashtra, Uttarakhand, Rajasthan, Tamil Nadu, Andhra Pradesh and Meghalaya.

Purpose of the Assignment:

The main purpose of developing this fact sheet is to analyse and present the state specific issues and the current functioning of the identified schemes related to the achievement of the health, nutrition and women’s economic empowerment outcomes.

Objectives:

The key objectives of this exercise are:

- To have a statistical analysis of state specific emerging issues on health, nutrition and women's economic empowerment.
- To present the current status of identified government schemes and programmes (NRLM, NHM, ICDS, BBBP and NNM).
- To highlight the key grey areas on which the coalition can start working to provide support for better functioning of the schemes and programmes.

Key Deliverables (as per background and requirement of assignment):

The key indicators (125 numbers) for the factsheet has already been developed by Oxfam India. A tentative list of these indicators is annexed with this ToR at **Annexure-1**.

- Finalization of the developed set of indicators.
- Numerator/Denominator Matrix for the set indicator list
- Structure of the factsheet
- Data tables and graphical representations of the same in both excel and word formats
- Identification of key concern areas for each state
- One factsheet for each state as per the set format in word and pdf formats- draft
- Final approved factsheet after incorporating the feedback

Method of Data Collection

- Data tables and graphs to be developed majorly from secondary sources. Data from secondary sources constitute approximately 80% of the identified set of indicators.
- A visit to each of the 15 states to collect primary information (for rest 20% of the indicators) about the overall functioning (Coverage and Budget) of the government schemes (5 identified flagship programmes/ schemes) from the state departments.

Timeline (a clear cut timeline of the assignment)

- Three months from the date of signing the contract.

Payment Schedule as per policy of Oxfam India

- 20% on signing of the contract.
- 20% on finalizing the set of indicators, numerator-denominator matrix and the structure of the factsheet.
- 40% on sharing the final data tables and graphs and the draft factsheet for 15 states.
- 20% on sharing final factsheets for all 15 states.

Application Procedure:

- Interested organizations/agencies are requested to submit the proposals to procurement@oxfamindia.org with the subject line 'Developing State Fact Sheets' by **24th December 2019**.
- The "Technical" and "Financial" proposals must be submitted in two separate documents (with respective names "Technical Proposal" and "Financial Proposal").
- The "Technical proposal" should include the description of the organization/agency, the organization's general experience in the field of assignment, plan of data collection, compilation and presentation. The technical proposal should also include the qualification and competency of the personnel proposed for the assignment as well as few samples of similar assignment

completed in the past. The Technical Proposal should not contain any cost information whatsoever.

- The “Financial Proposal” should contain the detailed price offer for the services including all taxes. Without tax (in %), the financial proposal shall not be considered.

P.S: Technical and Financial Proposals that are not submitted separately shall not be considered.

**Legal Compliances
and Law**

“ Oxfam India is a law abiding company and by signing/accepting this document, you are under strict obligation to abide by Oxfam India’s policies related to Policy against Sexual Harassment and Child Protection Policy (details available on our website; link - <https://www.oxfamindia.org/HR-policies>)”

Annexure-1

List of Indicators

Thematic Areas of to be Covered	Sl. No.	Indicators
State at a Glance	1.	Percentage of state population in the country
	2.	Percentage of male and female population in the state
	3.	Percentage of rural and urban population in the state
	4.	Decadal Population Growth
	5.	Population Density
	6.	Percentage of population (0-6, 10-19, 15-49, Above 60) (Male, Female), (Rural, Urban)
	7.	Sex Ratio (Rural, Urban) in comparison with national ratio (2001 & 2011)
	8.	Child Sex Ratio (0-6 years) (Rural, Urban)
	9.	Literacy Rate (Male, Female), (Rural, Urban) (2001 & 2011)
	10.	Percentage of Main and Marginal Workers (Rural, Urban)
	11.	HDI Ranking
	12.	Health Index
	13.	Income Index
	14.	GSDP
Proportion of Vulnerable Population	15.	Percentage of below poverty line (BPL) population as per Tendulkar estimates
	16.	Percentage of SC Population in the State (Male, Female)
	17.	Percentage of ST Population in the State (Male, Female)
	18.	Percentage of Muslim Population in the State (Male, Female)
	19.	Percentage of Female Headed HHs in the state
	20.	Percentage of Houseless population in the state
	21.	Percentage of main migration (Male, Female), (SC/ST, Muslim), (Reason wise)
	22.	Percentage of persons with disabilities (all kind of disabilities) in the state
	23.	Percentage of People (15-49 years) living with HIV/AIDS (Male, Female, TG)
Health and Nutrition		Marriage and Fertility
	24.	Percentage of women age 20-24 years married before age 18 years
	25.	Percentage of women age 15-19 years who were already mothers or pregnant at the time of the survey
	26.	Total fertility rate (children per woman)
		Mortality
	27.	Infant Mortality Rate (IMR) (Male, Female)
	28.	Neo-natal Mortality Rate (Male, Female)
	29.	Under-five Mortality Rate (U5MR) (Male, Female)
	Unmet Need for Family Planning	
30.	Maternal Mortality Rate (MMR)	

Thematic Areas of to be Covered	Sl. No.	Indicators
	31.	Percentage of total unmet need among currently married women age 15–49 years
	32.	Unmet need for spacing among currently married women age 15–49 years
		Maternity Care
	33.	Percentage of mothers who had at least 4 antenatal care visits
	34.	Percentage of mothers who consumed iron folic acid for 100 days or more when they were pregnant
	35.	Percentage of mothers who received postnatal care from a doctor/nurse/LHV/ANM/midwife/other health personnel within 2 days of delivery
		Delivery Care
	36.	Percentage of institutional births
	37.	Percentage of births delivered by caesarean section
		Child Immunization
	38.	Percentage of children age 12-23 months fully immunized (BCG, measles, and 3 doses each of polio and DPT)
		Child Feeding Practices and Nutritional Status
	39.	Percentage of children under age 3 years breastfed within one hour of birth
	40.	Percentage of children under age 6 months exclusively breastfed
	41.	Percentage of children age 6-8 months receiving solid or semi-solid food and breastmilk
	42.	Low birthweight prevalence per 100 livebirths
	43.	Percentage of children age 6-59 months who are anaemic (<11.0 g/dl)
	44.	Children under 5 years who are stunted (height-for-age)
	45.	Children under 5 years who are wasted (weight-for-height)
	46.	Children under 5 years who are underweight (weight-for-age)
		Dietary Diversity Pattern
	47.	Percentage of 6-23 months children fed 4+ food groups in past 24 hours
	48.	Percentage of 6-23 months children fed minimum meal frequency in past 24 hours
	49.	Percent distribution of women and men age 15-49 consumed specific food items daily
		Nutritional Status of Women
	50.	Percentage of women whose Body Mass Index (BMI) is below normal (BMI < 18.5 kg/m ²)
	51.	Percentage of women who are overweight or obese (BMI ≥ 25.0 kg/m ²)
	52.	Pregnant women age 15-49 years who are anaemic (<11.0 g/dl)
	53.	Percentage of women age 15-49 years who are anaemic
		Menstrual Hygiene
	54.	Percentage of women age 15-24 who have ever menstruated using a hygienic method (Rural, Urban) (SC, ST, Muslims)
		Other Health Issues

Thematic Areas of to be Covered	Sl. No.	Indicators
	55.	Number of persons per 100,000 suffering from Tuberculosis (India, State) (% share of TB cases)
	56.	Percentage of women and men age 15-49 who reported an STI in the past 12 months.
National Health Mission		Budget
	57.	Annual Budget (allocation & utilization), (HR, Infrastructure, Services) (Trend of past 5 Years)
		Coverage
	58.	Number of schemes under State NHM (Total, Health, Nutrition & Gender related)
	59.	Name of the CSOs having partnership with the Mission (Financial, Non-financial)
		Inclusion of Gender Component
	60.	Percentage of Staff sensitized on gender components
	61.	Separate fund allocated for gender training
	62.	Number of gender resource persons developed
		External Programme Evaluation
	63.	Number of programmes evaluations/assessments conducted (Theme wise) (Also list)
	64.	Number/Percentage of programmes evaluations/assessments reports available in public domain
Integrated Child Development Scheme		Budget
	65.	Annual Budget (allocation & utilization), (HR, Infrastructure, Services) (Trend of past 5 Years)
		Coverage
	66.	Number of AWCs (Sanctioned, Operational & Providing Services)
	67.	Average number of children and mothers receiving services per AWC
	68.	Name of the CSOs having partnership with the Scheme (Financial, Non-financial)
		External Programme Evaluation
	69.	Number of programmes evaluations/assessments conducted (Theme wise) (Also list)
70.	Number/Percentage of programmes evaluations/assessments reports available in public domain	
National Nutritional Mission (Poshan Abhiyaan)		Budget
	71.	Annual Budget (allocation & utilization), (HR, Infrastructure, Services) (Trend of past 3 Years)
		Coverage
	72.	Number of Govt. schemes contributing towards addressing malnutrition (Also the List)
	73.	Percentage of AWCs reporting height of the children
	74.	Number of Nutritional Rehabilitation Centres (NRCs) functional in the state
	75.	Number of reporting registers eliminated since inception of the NNM

Thematic Areas of to be Covered	Sl. No.	Indicators
	76.	Percentage of AWWs using IT based tools for reporting
	77.	Name of the CSOs having partnership with the Mission (Financial, Non-financial)
		External Programme Evaluation
	78.	Number of programmes evaluations/assessments conducted (Theme wise) (Also list)
	79.	Number/Percentage of programmes evaluations/assessments reports available in public domain
Women's Economic Empowerment & Livelihood	80.	Percentage of working women (Main & Marginal Workers) (SC, ST & Muslims), (Industrial Category)
	81.	Percentage of female workers (Self-employed, Regular wage/salary, Casual labour) (Rural, urban)
	82.	Female Labour Work Participation Rate for all age (Rural & Urban) (Formal/ Informal)
	83.	Female Unemployment Rate for all age (Rural & Urban)
	84.	Percentage of Female Migration (Main, Marginal and Non-Worker) (Reason wise)
	85.	Percentage of women headed establishments (out of total establishments—Agri+ non-agri)
	86.	Percentage of women headed establishments by caste and religion wise (Muslim, SC& ST) (out of total women establishments)
Gender related issues	87.	Percentage of men and women age 15-49 who want more sons than daughters (Rural, Urban) (SC, ST & Muslims)
	88.	Percentage of ever-married women who have ever experienced spousal violence
	89.	Percentage of ever-married women who have experienced violence during any pregnancy
	90.	Percentage of currently married women who usually participate in household decisions
	91.	Number of crimes against women (IPC + SLL) (Trend of 2014-16)
	92.	State rank based on crime rate against women (Trend of 2014-16)
	93.	Number of dowry deaths reported (Sec.304B IPC)
	94.	Number of women trafficking case reported (Sec. 370 & 370A IPC)
	95.	Number of female suicide cases (reason wise)
	96.	Number of foeticides & infanticides reported
97.	Trend Analysis of gender budget	
National Rural Livelihood Mission		Budget
	98.	Annual Budget (allocation & utilization), (HR, Infrastructure, Services) (Trend of past 5 Years)
		Coverage
	99.	Number of schemes under SRLM (Total, Health, Nutrition & Gender related)
	100.	Number of households mobilized into SHGs (in Lakh)

Thematic Areas of to be Covered	Sl. No.	Indicators
	101.	Number of SHGs promoted
	102.	Number of Village Organizations promoted
	103.	Percentage of SHGs provided Revolving Fund
	104.	Percentage of SHGs provided Community Investment Fund (CIF)
	105.	Number of Community Resource Persons developed
	106.	Percentage of SHG availed bank loan
	107.	No. of SHGs whose have made profit (in a financial year)
	108.	Percentage of SHGs Social Category Wise (SC, ST, Minority, PWD, Others)
	109.	Percentage of SHGs having Bank Account
	110.	Name of the CSOs having partnership with the Mission (Financial, Non-financial)
		Inclusion of Gender Component
	111.	Percentage of Staff sensitized on gender components
	112.	Separate fund allocated for gender training
	113.	Number of gender resource persons developed
		External Programme Evaluation
114.	Number of programmes evaluations/assessments conducted (Theme wise) (Also list)	
115.	Number/Percentage of programmes evaluations/assessments reports available in public domain	
Beti Bachao Beti Padhao		Budget
	116.	Annual Budget (allocation & utilization), (HR, Infrastructure, Services)
		Coverage
	117.	Whether State Task Force (STF) have been formed (List of Members)
	118.	Number of districts have District Task Force (DST)
	119.	Change in percentage of girls enrolment in secondary education (Trend of past 3 years)
	120.	Percentage of schools having functional girl's toilet (Trend of past 3 years)
	121.	Percentage of Panchayati Raj Institutions (PRI) members trained on gender components
	122.	Name of the CSOs having partnership with the Scheme (Financial, Non-financial)
		External Programme Evaluation
123.	Number of programmes evaluations/assessments conducted (Theme wise) (Also list)	
124.	Number/Percentage of programmes evaluations/assessments reports available in public domain	
Major Plans for New Programmes	125.	List of new schemes to be launched concerning the Health, Nutrition and Women's Economic Empowerment